Call for proposals

Incidental Financial Support
Support for scientific meetings

2016
Introduction and purpose

The duties of NWO are aimed at the quality improvement, innovation and coordination of scientific research. One means towards achieving these aims is to strengthen the interaction between Dutch scientists and foreign top experts. In 2000 the Physical Sciences Executive Board created the Incidental Financial Support fund, enabling Dutch scientists to invite foreign top experts to a scientific meeting in the Netherlands.

The Physical Sciences Executive Board has a total annual budget of 60,000 euro for Incidental Financial Support for scientific meetings in astronomy, computer science and mathematics.

Incidental Financial Support from the Division of Physical Sciences is primarily intended to strengthen the forum position of the Physical Sciences' disciplines (astronomy, computer science and mathematics) by increasing the interaction between Dutch scientists and foreign top experts.

Who can apply

Researchers from the following knowledge institutions can submit proposals:
- Dutch universities;
- NWO and KNAW institutes.

They should have at least a PhD or engineer degree, or an equivalent qualification.

What can be applied for

The meeting for which funding is applied should have demonstrable importance for one or more of the scientific disciplines supported by the Division for Physical Sciences (astronomy, computer science, and mathematics).

Per grant a fixed amount of 2,250 euro is awarded. The Incidental Financial Support grant may constitute up to 25% of the total budget. Normally only travel and accommodation expenses of foreign guests who make a scientific contribution are reimbursed.

The following meetings are not eligible for Incidental Financial Support:
- meetings that take place outside of the Netherlands, unless a convincing motivation is given that a large number of the meeting participants are affiliated with Dutch knowledge institutions as specified in the section 'Who can apply';
- meetings where over 25% of the total budget is, or will be, covered by other NWO grants (e.g. via the Mathematics Clusters).

When can applications be submitted

Proposals for Incidental Financial Support may be submitted at any time. Proposals should be submitted at least two months prior to the meeting. Proposals will not be accepted if the total budget for the calendar year in which the meeting will take place has been exhausted. When the total budget for a calendar year has been
exhausted, proposals will be processed in the next calendar year as long as they are submitted at least two months prior to the meeting.

**Preparing an application**

Your grant application should include the following information:
- Title of the meeting;
- Date and place of the meeting;
- Applicant(s);
- Applicant(s) address(es) for correspondence;
- Summary meeting objectives;
- Motivation;
- Speaker(s) to be invited, with affiliation(s);
- Expenditure and income budgets (including any financial support of other parties, either granted, requested or to be requested) (Per grant NWO awards a fixed amount of 2,250 euro).

**Specific conditions**

The general NWO rules and conditions specified in the document 'NWO Regulation on Granting' apply ([http://www.nwo.nl/en/documents/nwo/legal/nwo-regulation-on-granting-may-2011](http://www.nwo.nl/en/documents/nwo/legal/nwo-regulation-on-granting-may-2011)). The grant will be transferred to an account of the institution to which the applicant is affiliated.

**Submitting an application**

An application can be submitted by sending it by e-mail to the contact person, see the Contact section.

**Procedure**

The first step in the procedure is to determine the admissibility of the application. This is done using the conditions stated in previous paragraphs of this call for proposals. Subsequently, the NWO divisional board of Physical Sciences will make a funding decision.

**Criteria**

Important selection criteria are scientific relevance and the extent to which the forum function of the Physical Sciences discipline(s) is enhanced.

**Contact details and other information**

**Contact**

For specific questions about Incidental Financial Support and this call for proposals please contact:
Incidental Financial Support

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